

City of Franklin

Trustees of the Trust Funds

Meeting Minutes: July 17, 2014

Attendees: Ken Duguay, Kathy Zink, Julie Buker, Paul Gatehouse, Melissa Newton, Keith Pike-TD Bank

Keith Pike spoke about a product TD offers specifically for municipalities called Escrow Direct. This product offers a higher yield than PDIP and provides sub accounting tools for better tracking. We can utilize bank by mail option or in branch deposits using a special deposit ticket which designates the sub account funds should be added to. We also have the ability to deposit via ACH and designate through online means which sub accounts to credit. There are no fees associated with this product. Account is fully collateralized through a letter of credit from FHLB. Kathy questioned whether we were mandated to use PDIP for funds.

Melissa will check with Audrey Blodgett to make sure it is okay to move funds out of PDIP into TD Bank. If okay, Trustees agree to proceed.

Paul reviewed Investment report. Vanguard fund is nearing the 10% fund limit and Washington Mutual fund is slightly over the limit. Paul recommended moving \$20k from Vanguard and placing \$10k in the Capital Income Builder and \$10k into the High Income Trust funds. Paul also recommends moving \$15k from Washington Mutual to the Income Fund of America. Trustees agreed with Paul's recommendations and will move forward with moving funds.

Melissa handed out the fund report.

Melissa stated a certificate was given out to scholarship recipients informing them of the deadline to for claiming scholarship funds.

Respectfully Submitted,

Julie Buker