

**City of Franklin, New Hampshire
Trustee of the Trust Funds
January 16, 2014 Meeting Minutes**

Attendees: Trustees: Ken Duguay, Katherine B. Zink, City Finance Office: Judie Milner, Melissa Newton, and Warren Mackensen of Mackensen & Company.

Judie handed out corrected report for Sept, the December report, a revised task distribution sheet, a Scholarship Process Procedure. We will need to come up with a dollar amount for each scholarship for 2014 and get back to the school.

Melissa gave a list of the 2013 Scholarships noting which were paid and unpaid.

Judie will e-mail Mike O'Neil, FHS, regarding any scholarship held by them. She reported we still need Tilton's vote of the Citizen Scholarship which is to be split with us.

We still are in need of a new Trustee; Kathy will e-mail Ken Merrifield with a new lead.

Melissa will now be the lead on the Trust Funds; therefore Judie will not be attending meetings.

Warren Mackensen has reviewed the MS-9 and MS-10 that are on file with the state and explained what his company does and handed out his informational resource, Trustee Times.

Submitted,

Katherine B. Zink
1/31/14