



CITY OF FRANKLIN, NEW HAMPSHIRE

OFFICE OF THE MAYOR

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CITY COUNCIL MEETING SCHEDULE & CLOSING DATES FOR 2016

Council Meeting Date	Manager & Mayor Review Closing Date	Agenda and Supporting Documents Delivered To Councilors By
February 1, 2016	Noon – Friday January 22, 2016	COB Wednesday January 27, 2016
March 7, 2016	Noon – Friday February 26, 2016	COB Wednesday March 2, 2016
April 4, 2016	Noon – Friday March 25, 2016	COB Wednesday March 30, 2016
May 2, 2016	Noon – Friday April 22, 2016	COB Wednesday April 27, 2016
June 6, 2016	Noon – Friday May 27, 2016	COB Wednesday June 1, 2016
July 5, 2016**	Noon – Friday June 24, 2016	COB Wednesday June 29, 2016
August 1, 2016	Noon – Friday July 22, 2016	COB Wednesday July 27, 2016
September 6, 2016**	Noon – Friday August 26, 2016	COB Wednesday August 31, 2016
October 3, 2016	Noon – Friday September 23, 2016	COB Wednesday September 28, 2016
November 7, 2016	Noon – Friday October 28, 2016	COB Wednesday November 2, 2016
December 5, 2016	Noon – Wednesday November 23, 2016	COB Wednesday November 30, 2016
January 3, 2017**	Noon – Friday December 23, 2016	COB Wednesday December 28, 2016

**Council meeting dates speculative due to holiday observances – subject to Council approval.

Items for consideration by the Franklin City Council must be submitted to the City Manager's office by noon on the Manager & Mayor Review Closing Date.

Late items **may be allowed** for Council consideration **with the concurrence of the Manager and the Mayor**, but will be discussed only under the agenda heading "Late Submissions" at the end of the Council meeting.

Late material submitted for Council consideration will be clearly marked as such, and may be distributed by any reasonable means, but late submissions will in no instance delay the delivery of meeting packets to the Franklin City Council.

The Mayor and Manager may agree to make adjustments to the schedule as required by Council-approved holiday observances or similar circumstances. A new annual schedule will be prepared by the Manager in December of each year.

This policy adopted by the Franklin City Council on May 5, 2008. Motion by Councilor Sharon, 2nd by Councilor Rabinowitz. All in Favor.