



**CITY OF FRANKLIN, NEW HAMPSHIRE**  
**Fire Department**  
*"The Three Rivers City"*

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*Kevin LaChapelle, Fire Chief*

*Robert F. Goodearl II, Deputy Chief*

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**FIRE COMMITTEE**  
**MEETING MINUTES**

February 20, 2014

Present: Councilor Ted Starkweather, Councilor George Dzujna, Manager Elizabeth Dragon, Chief Kevin LaChapelle, Deputy Chief Robert Goodearl II, Captain Robert Brown  
Absent: Councilor Charlie Cournoyer

Councilor Starkweather called the meeting to order at 3:30 pm.

Councilor Starkweather turned the meeting over to Chief LaChapelle for the presentation.

Chief LaChapelle provided three documents to the attendees;

- 1.) Council Agenda Report for the MOU of a 14' Cargo Trailer.
- 2.) Council Agenda Report for the request for a fund withdraw from the Raymond and Betty Turcotte Trust Fund.
- 3.) A paper copy of the power point that outlines the presentation.

The MOU for the 14' Cargo Trailer

Chief LaChapelle presented the MOU that he drafted and was approved by Attorney Fitzgerald. He explained that this NEW 14' cargo trailer was offered by the Laconia Fire Chief after learning that our Fire Department has an abundance of special rescue equipment and is looking for a method of transportation and storage. It was explained that this trailer concept was initially conceived during the mid 1990's by previous fire administration. The the opportunity to obtain this trailer will make it possible for our Fire Department to complete their plan to solidify operational rediness in the area of Technical Rescue incidents.

Request for fund withdrawl from the Raymond and Betty Turcotte Trust Fund

Chief LaChapelle stated that a Rescue Committee was established in July 2013 to evaluate the deficiencies in the storage of rescue equipment and equipment needs. Chief LaChapelle explained that the fact of grant funded training last summer was the missing element to advancing with technical rescue within our Department. Our personnel now have the knowledge of procedure and equipment needs. The Rescue Committee is requesting that \$17,700 be expended to purchase equipment for trailer readiness, tools and equipment for various technical rescues, and a Haz-Mat bin that will be mounted in the rescue truck.

Chief LaChapelle explained that the Turcotte Fund was established in 1996 and was intended to be used for specialized rescue equipment that would not suited for purchasing by tax-payer funds.

Chief LaChapelle stated that there is a balance of \$86,764.99 in the Turcotte Fund. He emphasized that he and previous Fire Chiefs believe that this fund should not be spent below its original principal of \$60,000 dollars. After this purchase there will be a balance of \$69,064.99.

Councilor Starkweather commented that he was happy to see that a committee was formed and that the knowledge of our responders and trained personnel was used to create this list of equipment.

Manager Dragon stated that she felt this was a perfect use of these funds and was happy to see alternative and creative funding sources for expensive equipment such as this.

Councilor Dzujna commented on the importance of the Haz-Mat bin that is proposed to keep our personnel on the ground during the distribution of oil absorbent material.

Chief LaChapelle closed by explaining that he would present the MOU for the trailer at the March 3, 2014 City Council Meeting with the request that a public hearing be scheduled for the April City Council Meeting. Chief LaChapelle or his committee will present the request for the approval to appropriate the funds at the April 2014 City Council Meeting.

Meeting adjourned at 4:15 pm